



**IFLA WLIC 2018 Kuala Lumpur
Rare Books and Special Collections Section Business Meetings
Friday 24 August and Monday 27 August**

Friday 24 August

Session 036 / Room 403

15:45 – 17:45

Approximate times for agenda items are underlined.

- 1. Welcome and Introductions. (Time: 15:45)**
 - a.) Apologies

- 2. Approval of the Agenda.**

- 3. Standing Committee Membership Matters (Time: 15:55)**

PAPERS: roster of current members (appended)

 - a.) Information Coordinator
 - b.) Corresponding members

- 4. Notes of Previous Meetings**

PAPERS: Minutes from the 2018 Oslo midyear meeting (appended)

 - a.) Approval of minutes
 - b.) Matters arising, not elsewhere on the agenda

- 5. Announcements and Report from the Professional Committee (Time: 16:25)**
 - a.) IFLA professional structure review
 - b.) Other items of information from PC or HQ

- 6. Report from Stephen Wyber and Tanja Clausen, Cultural Heritage Policy (Time: 16:35)**

- 7. Action Plan and Annual Report (Time: 16:45)**

PAPERS: Action plan; draft annual report (added as separate documents)

 - a.) Review of actions with verbal/written updates from projects, working groups, &c.
 - b.) Review of Annual Report
 - c.) Update of Action Plan for coming year (Brief)

- 8. WLIC 2018 Kuala Lumpur (Time: 16:55)**

PAPERS: Summary of events (appended)

 - a.) Organizers report out
 - b.) Any last-minute planning

- 9. Future Meetings (Time: 17:15)**

PAPERS: Letter from São Paulo Regional Library Council; Current active strands and suggestions for future initiatives; RBSC Global Vision 2018 Report, with Ideas for Actions (appended)

- a.) Mid-term business meeting 2019
- b.) Ideas for WLIC 2019 (themes, partners or collaborators)
- c.) Other meetings or events the section may sponsor

10. Items to Raise or Report to the Professional Committee

- a.) Funding requests
- b.) Other items

11. Any Other Business (including section dinner arrangements) (Time: 17:35)

Monday 27 August

Session 143 / Room 301

10:45 – 13:15

1. Welcome and Introductions

- a.) Apologies

2. Approval of the Agenda

3. Standing Committee Membership Matters (Time: 10:55)

- a.) Review of Roles & Responsibilities
- b.) Attraction of new members

4. Announcements and Reports from the Professional Committee

5. WLIC 2018

- a.) Feedback from programme sessions including any next steps

6. WLIC 2019 Congress sessions (Time: 11:30)

See IFLA WLIC 2019 announcement from the National Committee

(<https://2019.ifla.org>). Theme of WLIC 2019 will be “Libraries: dialogue for change”

- a.) ~~Review of rules for off-site sessions~~
- b.) Programme ideas for main conference

7. Other Projects, Activities, and Strands for Action Plan (Time: 12:10)

- a.) Communications plan
- b.) Metadata standards
- c.) Collaboration with ILAB
- d.) Competencies for Rare Books and Special Collections Librarians
- e.) Future events, midterms, congresses

8. Any other business arising (Time: 12:55)

9. Wrap Up (Time: 13:05)

- a.) Review calendar, roles, and responsibilities for the coming year

Supporting Documents Appended:

Roster of Current Members

Minutes of the 2018 RBSC Midyear Meeting in Oslo

RBSC 2018 Action Plan

RBSC Draft 2018 Annual Report

2018 WLIC RBSC Summary of Events

Letter from São Paulo Regional Library Council

Current active strands and suggestions for future initiatives

RBSC Global Vision 2018 Report – Ideas for Actions

Upcoming deadlines to note:

September Update and review Action Plan

31 October Deadline for submitting Action Plan to Division Chair and HQ with request for funding in 2019.

31 October Deadline for submitting Annual Report to Division Chair

15 November Deadline for applications to hold a satellite meeting in 2019