IFLA Cataloguing Section
ISBD Review Group

Summary of Meetings held in Québec, Canada

Monday, Aug. 11, 2008, 10:45-12:45
Tuesday, Aug. 12, 2008, 14:00-17:00
Wednesday, Aug. 13, 2008, 10:45-13:45

Members present: Françoise Bourdon, Elena Escolano Rodríguez (chair), Mauro Guerrini, John Hostage, Lynne Howarth, Jaesun Lee, Dorothy McGarry, Eeva Murtomaa, Glenn Patton, Mirna Willer, Marg Stewart (JSC liaison), Agnès Manneheut (corresponding member).

Apologies: Renate Gömpel (Christel Hengel attended as her representative), Ben Gu

Observers: Françoise Leresche, Elena Zagorskaya, Natalia Kasparova, Cristina Magliano, Sara Shatford Layne, Chris Oliver, Judith Kuhagen, Chris Todd, Deirdre Kiorgaard, Sandra Roe, Irena Kavcic and others that attended the first meeting but didn't sign in.

The group met three times, on Monday for two hours, and on Tuesday and Wednesday for three hours each. It was not possible to avoid a conflict in our last meeting with another working group meeting, and for this reason some of our members could not attend.

It was possible to treat all the agenda topics. The conclusions were as follows:

To support the motion presented from the FRBR Review Group for a name space extended for all the models and standards of IFLA, as there are many definitions in ISBD useful for users.

Working with the wiki was evaluated as very advantageous. It is comfortable in terms of distribution of time for the members, to make contributions and meeting the timeline. It is easier to follow a debate on an issue. It is helpful to collect the thoughts and debate and prepare the resulting document. John Hostage was congratulated, and also Dorothy McGarry for her help. Interest in this way of working was shown by other groups and sections of the Division. John Hostage will be contacted by these groups for his assistance.

Translations of the ISBD in progress or finished reflect problems that exist as a result of changes in wording. The group has decided to create a FAQ in the website for translators. Nevertheless, given that the procedure is to get permission for translation from the Cataloguing Section, it could be helpful if there is a list in the Section where the institutions (persons) in charge are shown, in order to avoid translations being made into the same language by different persons.

It was announced during the IFLA General Conference that the second translation of the consolidated ISBD (the first was into Chinese) into French is accessible on line at:
http://www.bnf.fr/PAGES/zNavigat/frame/infopro.htm

Publication of the updated edition of the consolidated ISBD is intended for 2009. The Review Group proposes to the Cataloguing Section that it be published first on IFLANET, and then in a printed edition, in order not to delay online access as much as it had been with the Preliminary edition. It will allow having the information showing what changes were made.

The group agreed to work on training material, centred on definitions, structure and use of the ISBD for rule making bodies and in general for teachers, cataloguers, etc. On this basis it could be possible to organize a workshop or a training seminar next year at the IFLA Conference to acquaint colleagues with the features of the consolidated version. If possible, a request for a workshop should be confirmed to the Cataloguing Section before January 2009.

The Review Group, considering it very important to keep a close relationship with rule making bodies and international associations, has decided to establish official relations with the ISSN Network, the International Association of Musical Libraries, Archives and Documentation Centres (IAML), and the Permanent Unimarc Committee. Given the relationship established with the Joint Steering Committee for Development of RDA, the group has decided to establish relations with other rule making bodies, taking advantage of the list of such bodies collected for IME ICC, to contact them and ask for a representative from each. Other possible institutions to contact include the International Federation of Film Archives (FIAF) and the Dublin Core Metadata Initiative.

From the Study Group on Examples-- examples have been received in 15 languages, and in the next weeks two more languages will be added. It has been decided to publish the examples as an Appendix to the ISBD. The estimated time for sending the examples to the Cataloguing Section will be the end of the year. The Review Group also approved the timeline and procedures proposed by the Study Group on Examples (see the report from the chair of the Study Group at http://www.ifla.org/VII/s13/isbdrg/examples_suppl.htm). The timeline is:

> Beginning of October to November 2008: submission to ISBD Review Group for approval

> 15 November 2008: submission of the final draft to the Standing Committee of the Cataloguing Section for approval.

> Final days of December 2008: ready for publication.

Some examples may include only the mandatory elements, and an explanation and comments can be given so that the examples are clear.

Study Group on Material Designation, which sent a draft on May 16 for Review Group consideration, reports that there have been three agreements:

- The ISBD Review Group affirmed the importance of and necessity of a Content/carrier component within the bibliographic description. This component warrants its own area of description, that will be Area 0, and it will consist of three elements: 1. Content form category; 2. Content qualification; 3. Broad carrier type category.

- The Material Designation Study Group will review the broad carrier type terms contained in the current proposal from Lynne Howarth, to determine where the equivalents may be constructed to be more readily understood by catalogue users, and be less complex.

- The Review Group approved the recommendations from Material Designation Study Group to develop an XML Schema. This has been considered important for the ISBD updating, so the Review Group proposes the establishment of a Study Group for this task. The Study Group was formed with the following members: Mirna Willer (Chair), Lynne Howarth, Françoise Bourdon, Dorothy McGarry, Elena Escolano.

Accepted by the Cataloguing Section Standing Committee, the Study Group will provide the reasons and advantages for this development in a document that will be submitted to the Standing Committee.

Other technical issues were addressed concerning consistency in ISBD and with FRBR.

The new timeline for updating the ISBD:

15 October: the content/carrier component draft will be sent for worldwide review - 2 months. Deadline 15 December

15 January: Incorporate changes resulting from worldwide review

15 January: send the content/carrier component to the Review Group for revision: 2 weeks

1 February: send the content/carrier component to the Cataloguing Section for approval. 1 month.

1 April: incorporate the content/carrier component in the ISBD.

15 April: send the full ISBD for world-wide review- 2 months: 15 June deadline.

1 month to consider the comments

15 July: send full ISBD with revisions after worldwide review to the Cataloguing Section for approval.15 August deadline.

Finally, we remind the Cataloguing Section that next year is an election year and there is a vacancy in the Review Group. We have received some expressions of interest.

Technical issues:

Full adaptation to FRBR: when an element is not required in FRBR but is mandatory in ISBD, and vice versa, changes should be made for consistency.

Statement of coordinates and equinox (ISBD 3.1.3.1) is optional in ISBD and must be changed to mandatory as it is required in FRBR.

Numbering within series must be changed to mandatory when applicable

Wording can be changed in order to cite in the table in 0.3.1 only what is mandatory, and not what is conditional or optional, and also the explanation in 0.1.3 can be changed, but the wording in the stipulations that shows the conditional level can be left as is.

We need to give a clarification of what "mandatory" means.

Area 4: Option B for older monographic resources is going to be removed and transferred to an appendix as it does not align with ISBD.

Area 8: repeatability and punctuation in qualifications – structure of the ISBD in elements and attributes. It will be necessary to wait for an XML Schema of the ISBD.

Some issues concerning continuing resources are depending on agreement with other groups:

Removal of the exception for continuing resources in ISBD 1.1.4.1.1 for description of title proper. This means that when both the acronym and full title appear on the source of information, the general rule would apply, i.e. the title would be chosen based on typography first and then sequence. If there isn't a clear choice, the most comprehensive title would be selected.

Consideration of major changes in the title proper of serials that require a new description is based on the first five words (the first six words if the first word is an article). The problem is that for Chinese, Japanese and Korean titles the stipulations are not easily applied because of the difficulty of counting words in these languages and scripts. They require an additional stipulation.

The rest of the issues on the list of general and specific issues will be sent for voting.

The meetings concluded on time.

Respectfully submitted,

Elena Escolano Rodríguez

ISBD Review Group, Chair

September 16, 2008