



**ISBD Review Group  
ANNUAL REPORT  
2018-2019**

<b>Objective 1</b>	
<b>1. Promote IFLA Standards</b>	
<b>Projects/Activities</b>	<b>Progress</b>
1.1 Revision of the International Standard Bibliographic Description (ISBD)	<b>In progress.</b> An ISBD Editorial Group has been established 30 August 2018; main task is to revise ISBD as an implementation of the IFLA Library Reference Model (LRM), with the extension of the standard to cover non-published resources, and to propose a new layout for the standard. <b>Completed</b> the establishment, the terms of reference of the IEG
	The IEG met virtually, and in person at the Bibliothèque nationale de France in Paris on 12-14 November 2018. <b>Completed</b>
	The group worked on the timeline and methodology; on the selection of ISBD elements aligned with the LRM Manifestation statement attributes; on terminology – namely on the use of the term “resource”. <b>Completed.</b> The group tried to explore the use of punctuation, possible new signs, and its positioning in the text; on the structure of the text; on communication strategy and action. <b>In progress</b>
	Liaisons were established with other IFLA Sections and external bodies. Task <b>completed</b>
	Establishment of a workspace to share the needed documents, to allow collaborative work online. Task <b>completed</b>
	Publication in 2019 of ISBD to LRM Mapping (amended in 2018) Task <b>completed</b> <a href="https://www.ifla.org/publications/node/92278">https://www.ifla.org/publications/node/92278</a>

	<p>The group has contacted libraries and concerned institutions to receive their comments on specific issues. <b>Completed.</b> The IEG prepared a draft for ISBD including all proposals for change and revisions required to include non-published resources to be debated and approved. <b>In progress</b></p>
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**Risks**

As complex as the task was, with no unanimous consensus on priorities and solutions\*, the objectives of the Revision were addressed ‘subsequently’, and not simultaneously or in parallel, by the IEG formed in August 2018 and re-formed in May 2019 with a new chairmanship and some changes in membership. This situation, if persisted, will result in an uncalculated delay in the prospected timeline.

\* as all aspects and tasks of the Revision are equally important as it will be concluded in the post IFLA WLIC 2019 daylong meeting (see no. 6 in “Professional Unit meetings or conference calls”)

Output	Impact
<p>Outcomes of the November meeting: Report at <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf</a></p> <p>Preliminary recommendations at <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_preliminary_recommendations.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_preliminary_recommendations.pdf</a>.</p>	<p>Considering the urgent need of an update of the ISBD, on 30 August 2019, two groups were established: one concentrating in the content update of the ISBD text, another on the alignment of the present text to the IFLA LRM Manifestation entity. (see no. 6 in “Professional Unit meetings or conference calls”)</p>
<p>Update to the work of the IEG (August 2019) at <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision_9-8-2019.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision_9-8-2019.pdf</a>.</p>	

**Communications**

Communication of all activities is provided through the mailing list of the ISBD Review Group, [isbd-rg@infoserv.inist.fr](mailto:isbd-rg@infoserv.inist.fr), subscribed by all members, liaisons, and other institutionally interested professionals.

Announcement of the revision work has been provided through social media.

An internal working wiki is accessible to members of the ISBD RG, liaisons, and other institutionally interested professionals.

Reports are periodically published on the IFLA website, at <https://www.ifla.org/node/861>.

**Objective 2**

**1. Promote IFLA standards**

<i>Projects/Activities</i>	<i>Progress</i>
2.1 Collect materials for the ISBD Revision	<i>In progress. Material produced in the past (e.g. during the preparation of the alignments and mappings with other standards, including LRM) concerning elements of the ISBD that need to be discussed, revised, updated or added has been collected and uploaded to the wiki.</i>
	<i>Cataloguing-related communities have been contacted to ask for proposals, queries, etc. Involvement of the IFLA Rare Books and Special Collections section, that urged the update of the ISBD on non-published resources, has led to the formation of the Content Update Task Force, see point 1.1. and no. 6 in "Professional Unit meetings or conference calls")</i>
	<i>External bodies, such as ONCE (Organización Nacional de Ciegos Españoles) and the Spanish Observatorio Astronómico Nacional (OAN) have been contacted and involved in the revision process.</i>

**Risks**

<i>Output</i>	<i>Impact</i>
<i>Reports and documentation will be published when the content update will be ready.</i>	

**Communications**

*As in Objective 1.*

## ISBD Review Group membership

<i>Review Group members' names</i>	<i>Role on the Review Group (if any) and contribution made to the work of the Professional Unit over the year ( Chair, Information Coordinator, Project Leader)</i>	<i>Comments on position (resigned, co-opted to fill a casual vacancy, etc.)</i>
<b>1. Massimo Gentili-Tedeschi</b>	<i>Chair of the ISBD RG (2015-2019), Liaison from International Association of Music Libraries, Archives, and Documentation Centres (IAML) to July 2019</i>	
<b>2. Renate Behrens</b>	<i>Member, Member of the IEG (Aug 2018 – Aug 2019), Liaison to the RDA Steering Committee</i>	
<b>3. Vincent Boulet</b>	<i>Member</i>	
<b>4. Gordon Dunsire</b>	<i>Member, Consultant RDA Steering Committee (RDA Technical Team Liaison Officer, RSC), RSC Liaison</i>	
<b>5. Elena Escolano Rodriguez</b>	<i>Member, Chair of the ISBD Editorial Group (May 2019 – Aug 2019)</i>	
<b>6. Dorothy McGarry</b>	<i>Member and Honorary member, Member of the IEG (May 2019 – Aug 2019)</i>	
<b>7. Susan R. Morris</b>	<i>Member</i>	
<b>8. Clément Oury</b>	<i>Member (2017-2018), ISSN Network Liaison, Member of the IEG (Aug 2018 – Dec 2018)</i>	
<b>9. Mélanie Roche</b>	<i>Member, Chair of the ISBD Editorial Group (Aug 2018 – Apr 2019), Chair of the Bibliographic Standards in Linked Data Study Group (Bib-LD SG)</i>	
<b>10. Ricardo Santos Muñoz</b>	<i>Member, Liaison to the Cataloguing Section</i>	
<b>11. Iman Khairy Weheba</b>	<i>Member</i>	
<b>12. Mirna Willer</b>	<i>Member, Member of the IEG (May 2019 – Aug 2019)</i>	

<i>Names of any other reporting persons</i>	<i>Role</i> <i>For example, Corresponding Members</i>	<i>Comments on position</i> <i>(resigned, co-opted to fill a casual vacancy, etc.)</i>
<b>1. Adelaida Caro Martín</b>	<i>Consulting Liaison from IFLA Rare Books and Special Collections Section</i>	
<b>2. Anders Cato</b>	<i>Liaison from LIDATEC</i>	
<b>3. Agnese Galeffi</b>	<i>Information Coordinator and Website Master</i>	
<b>4. Ben Gu</b>	<i>Corresponding member</i>	
<b>5. Chris Holden</b>	<i>Liaison from the International Association of Music Libraries, Archives and Documentation Centres (IAML), July 2019-</i>	
<b>6. Irena Kavčič</b>	<i>Corresponding member</i>	
<b>7. Françoise Leresche</b>	<i>Corresponding member</i>	
<b>8. Rehab Ouf</b>	<i>Member of the RG since August 2019, Member of the IEG Aug 2018 – Aug 2019</i>	
<b>9. Elena Ravelli</b>	<i>Consulting Liaison from Commissione REICAT</i>	
<b>10. Regina Varnienė-Janssen</b>	<i>Liaison for Kompiuterinių bibliografinių ir autoritetinių įrašų sudarymo metodika</i>	
<b>11. Takahiro Watanabe</b>	<i>Liaison from Committee on Cataloguing of the Japan Library Association</i>	
<b>12. Mikael Wetterstrom</b>	<i>Liaison from the ISSN Network, Member of the IEG May 2019 – Aug 2019</i>	

## Professional Unit meetings or conference calls

<b>Date</b> <i>When the meeting was held</i>	<b>Location or type of meeting</b> <i>Physical or virtual meeting (telephone, skype etc)</i>	<b>Main outcomes</b> <i>Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit</i>
<b>1. 30 August 2018</b>	Daylong meeting to establish the work plan of the IEG National Library of Malaysia, Kuala Lumpur with some members joining online thru Skype	One daylong meeting following IFLA WLIC 2018 with the Chair of the ISBD RG and the Chair of the recently established ISBD Editorial Group (IEG), some members of the ISBD RG and observers from the National Library of Malaysia. During this meeting, the Terms of reference of the IEG were approved, the methodology, the working plan were established; the venue of the Fall physical meeting of the IEG was decided and the logistics set out. Minutes of the meeting are found at: <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf</a>
<b>2. 12 – 14 November 2018</b>	Fall meeting of the IEG Bibliothèque nationale de France ; Dorothy McGarry joining online thru Skype	Fall meeting of the IEG. The group worked out an alignment between ISBD elements and LRM-manifestation, identified the gaps and the inconsistencies at the levels of some sub-elements. Other issues like the completeness and functionality of ISBD punctuation and its role in the emerging and future library system in light of linked data developments, were discussed and explored. The IEG also brainstormed about the possible future structure of the ISBD. The communication plan for the developments and output of the Revision and next steps were discussed and drafted. Report on activities and achievements of this meeting is found at <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_autumn_meeting_minutes_nov.2018.pdf</a> Recommendations of the IEG to the ISBD RG are found at: <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_preliminary_recommendations.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_preliminary_recommendations.pdf</a>
<b>3. 22 and 26 May 2019 and 20 June 2019</b>	Online meetings	Skype and Zoom meetings of the new IEG were held to examine the work done by the previous IEG and to set up a new methodology for working together remotely. Critical decisions were made, such as not to lose the granularity of ISBD in achieving the alignment to LRM-Manifestation, and to focus on content issues to make a progress in the Revision. Proposals received by the ISBD RG from the liaisons and communities of users were discussed, documents were centralized and some decisions were made. Report on the work of the new IEG is found at <a href="https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision_9-8-2019.pdf">https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision_9-8-2019.pdf</a>

<b>Date</b> When the meeting was held	<b>Location or type of meeting</b> Physical or virtual meeting (telephone, skype etc)	<b>Main outcomes</b> Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit
<b>4. 27 August 2019 (10:45 - 13:15)</b>	IFLA WLIC 2019, Athens - Megaron Business Meeting Room 1	Approval of the 2018 minutes of meeting and the agenda. Reports on ISBD RG activities during 2018/19, IFLA updates, financial update by the Chair of the ISBD Review Group were presented. Reports by the RG Liaisons. The development of the ISBD Revision was presented and discussed, including the establishment of the IEG, the Terms of reference of the Revision as endorsed by the Committee on Standards and those of the IEG. A report by the IEG Chair was presented including work plan and developments, discussions, conflicts as well as future work and challenges ahead.
<b>5. 29 August 2019 (13:30 - 16:00)</b>	IFLA WLIC 2019, Athens - Megaron Business Meeting Room 2	The New ISBD RG Chair was elected. During the meeting other agenda items remaining from Business Meeting I were discussed, such as reports by different liaisons of the group and brief review of financial matters. Discussion and evaluation of the IEG presentation in the Committee on Standards Open Session; reporting to the Committee on Standards by the ISBD RG Outgoing Chair. Other matters were briefly reviewed like the status of the ISBD vocabulary as linked data, its readiness for upload on the new IFLA metadata registry. The members of the ISBD RG in the Bibliographic Standards in Linked Data Study Group (Bib-LD SG) were designated. The agenda of the post IFLA WLIC 2019 daylong of 30 August 2019, was presented by the chair of the IEG. The ISBD RG Action Plan 2019 – 2020 discussion was started but not finished. It was decided to discuss it in a Zoom Meeting to be held late September – early October 2019.
<b>6. 30 August 2019 (9:00 – 17:00)</b>	Post WLIC 2019 daylong working meeting of the IEG, Music Library of Greece with some ISBD RG members joining online thru Zoom	The meeting started as a <b>working meeting of the IEG</b> attended by Liaisons from IFLA's Sections, and several members of the ISBD Review Group. It focused mainly on content issues as per the users' communities urgent cataloguing needs. All with considering the urgency of providing an emergency solution for the stakeholders of the Standard, the <b>ISBD RG members</b> observed that focusing on the content only and postponing the future direction of the ISBD would miss the whole point of a Revision that was conceived to bring the standard up-to-date to the technological and bibliographic developments, as its counterparts. From this point on, the meeting continued as an <b>ISBD RG meeting</b> trying to re-adjust the methodology to allow the parallel processing of tasks. Acknowledging the achievements of both IEGs and recognizing the challenges to advance the two objectives simultaneously, it was decided to work in two parallel tracks with clear terms of references and deliverables each, to tackled by two separate Task Forces: Content Update TF and ISBD for Manifestation TF.
<b>7. 3 October 2019</b>	Zoom Meeting	Discussion and finalization by all members of the ISBD RG Action Plan 2019 - 2020